

About Your Jury Duty

You have been randomly selected by the Superior Court of the District of Columbia to perform a vital service to your community- Jury Duty. Immediately upon receipt of your summons, visit eJuror Services at www.dccourts.gov/jury to complete the juror qualification form. Log in using the bar-coded juror number that appears on your summons. Unless the Court notifies you otherwise you are required to report for service on the summons date.

Please bring your jury summons as well as a valid photo ID on the reporting date. To best ensure your safety and security, all persons entering the Courthouse must pass through a magnetometer upon arrival. Sharp metal items, recording equipment and cameras are prohibited. If brought into the Courthouse, such items will be confiscated.

You will serve as a petit or grand juror, as indicated on your summons. Petit jurors decide either civil or criminal cases. Most cases last 3-5 days, so consult your calendar to avoid scheduling conflicts. Panel selections can often last more than one day. Grand jurors investigate accusations of crimes committed against the District of Columbia. Grand jurors serve for a total of 27 workdays. There is no "call-in" system to see if grand jurors are needed. You must report each day for 27 days.

By law, jury service is compulsory in the District of Columbia. You may not be excused from service based on your occupation. In order to make your service as convenient as possible, the Superior Court uses a "One Trial or One Day" jury selection process for petit jurors. Your service to the Court should end if you are not selected for a trial on your first day of service.

If your summons date presents a scheduling conflict, you may receive one deferral of your service (within 90 days of original date/you cannot select a federal holiday or a Friday). The day of the week you select to report must be consistent with the day of the week on which you were originally summoned. For example, if your original summons date falls on a Tuesday, the deferral date you select must also be a Tuesday. To defer your service, call our Automated Deferral Line at 202-879-4604 (select *Obtain Deferral Information* option), visit us online at www.dccourts.gov/jurorservices or speak with a staff member at 202-879-4604.

Jurors who serve only one day receive a \$4 travel subsidy. Jurors who serve more than one day receive a daily \$4 travel subsidy + a daily \$30 jury fee (exclusions: full-time government employees and private employees who are

paid their normal salary while on jury duty). All juror travel subsidies and fees are issued via VISA debit card.

A Child Care Center is available for children 24 months to 12 years old. Children must be fully toilet-trained. Proof of your child's immunization is required in order to use the Center. As the Center is unable to provide lunches, parents must arrange to take their children out of the Center for lunch. The Center is free of charge.

A lactation room is available for nursing mothers. Refrigerated storage options are available. Please alert a jury staff member upon your arrival.

If you have a disability that requires special accommodations to enable you to serve (i.e., interpreter for the deaf/hard of hearing, or real time captioning), please contact the Jurors' Office at JurorHelp@dcsc.gov at least two weeks in advance of your service date. If you need an assistive listening device, a reader, enlarged print documents or general assistance to enable you to serve, please contact the Jurors' Office at 202-879-4604, or by e-mail at JurorHelp@dcsc.gov.

A Business Center is available for jurors as they wait to be called for panels. The Center is located just outside the Jurors' Lounge. As a courtesy, this room is equipped with workstations, and a copier/facsimile machine. Wi-Fi access is available in the Business Center as well as in the Jurors' Lounge.

Public transit to the Courthouse is strongly recommended. Parking costs are prohibitive in the surrounding areas and meter enforcement is strict. The Courthouse is accessible by Metro on both the Red Line (Judiciary Square exit) and the Green Line (Navy Memorial/Archives exit).

Jury duty in the Superior Court of the District of Columbia is both a privilege and an opportunity to serve your community. The Court appreciates your service and will attempt to make your jury experience as comfortable and convenient as possible.

James D. McGinley
Clerk of the Superior Court